

SuPREME

Twinning for a **Sustainable, Proactive Research** partnership in distributed **Energy** systems planning,
Modelling and managEment

Kick off Meeting, 12th-13th January 2016

Venue: KEZO Research Centre, Akademijna 27, Jabłonna (Poland)

http://www.imp.gda.pl/fileadmin/doc/imp_files/folder_IFFM.pdf

Day 1, 12th January

11h00 – 14h00 informal „science” talks with IMP PAN researchers to be trained at UTwente (*11 participants from IMP PAN, UT*)

14h00 – 16h00 lunch break (our suggestion: Gospoda Zwierzyniec
<http://www.gospodazwierzyniec.pl>)

16h00 – 18h00 meeting regarding Task 2.1 and outline of individual training schemes at UTwente (*IMP PAN, UT, eseia, Günter Getzinger – EAB Member*)

19h00 - ... evening get-together in Kieliszki na Próżnej in Próżna 12, Warsaw
(<http://www.kieliszkinaproznej.pl>) <https://goo.gl/maps/W9sF5aQVzQK2>)

Day 2, 13th January

09h00 – 09h15 Welcome (*IMP PAN*)

09h15 – 09h30 Presentation of participants (*IMP PAN, AAU, UT, eseia, Members of External Advisory Board*)

Appointment of Project Steering Committee Members

09h30 – 10h00 Overview of the whole project structure and objectives (*IMP PAN*)

10h00 – 11h00 Visiting laboratories

11h00 - 13h00 Work Packages: tasks and deliverables (*AAU, UT, IMP PAN*)

- *discussion on detailed 3-year training/educational programmes in macro-and micro-scale energy systems analyses in WP1 and WP2 (expectations, content to be offered, training schemes, participants, time schedules, planned outcomes)*
- *discussion on test case for model building to be elaborated by IMP-PAN in WP2*
- *activities that need to be carried out immediately after the KoM to complete D2.1 and D2.2.*
- *arrangements of first visits (enrollment, accommodation, administrative procedures...)*

Lunch

14h00 – 14h30 Project management and financial aspects (*IMP PAN*)

- *project budget and monitoring,*
- *set of templates for the reporting,*
- *on-line communication tool,*
- *6-monthly technical and financial reporting*
- *setting the next Steering Committee, Project Partners and External Advisory Board meetings*
- *other issues*

14h30 – 15h00 Dissemination and Exploitation (*eseia*)

Project communication pack, dissemination and exploitation activities and discussion